

# UNDERHILL PLANNING COMMISSION

Thursday, August 22, 2019 @ 6:00 PM

## Minutes

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### Attendance

#### **Planning Commissioners:**

Commissioner John Drew, Chair  
Commissioner David Edson, Vice Chair  
Commissioner Patrick Lamphere  
Commissioner John "Kail" Romanoff  
Commissioner Val Stori  
Commissioner Stacey Turkos  
Commissioner Lea Van Winkle

Commissioner Sandy Wilmot

#### **Staff/Municipal Representatives:**

Andrew Strniste, Planning Director

#### **Others Present:**

Brian Tijan, Prospective Commissioner

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[5:55] Members of the Planning Commission started to convene at Underhill Town Hall around 5:55 pm.

[6:03] Chair J. Drew called the meeting to order. No general public was in attendance to provide public comment. The following adjustment to the agenda was made – approving the minutes would be move towards the top of the agenda.

### AGENDA ITEM: APPROVE MINUTES OF PREVIOUS MEETING(S)

[7:36] The following set of minutes were approved as follows:

- Commissioner Lamphere made a motion to approve the minutes of March 28, 2019. The motion was seconded by Commissioner Wilmot and approved unanimously.
- Commissioner Van Winkle made a motion to approve the minutes of April 6, 2019. The motion was seconded by Commissioner Wilmot and approved unanimously.
- Commissioner Van Winkle made a motion to approve the minutes of April 11, 2019. The motion was seconded by Commissioner Edson and approved unanimously.
- Commissioner Turkos made a motion to approve the minutes of April 18, 2019. The motion was seconded by Commissioner Van Winkle and approved unanimously.
- Commissioner Drew made a motion to approve the minutes of May 9, 2019. The motion was seconded by Commissioner Van Winkle and approved unanimously.
- Commissioner Turkos made a motion to approve the minutes of May 18, 2019. The motion was seconded by Commissioner Wilmot and approved unanimously.
- Commissioner Turkos made a motion to approve the minutes of May 23, 2019. The motion was seconded by Commissioner Lamphere and approved unanimously.
- Commissioner Stori made a motion to approve the minutes of July 25, 2019. The motion was seconded by Commissioner Lamphere and approved unanimously.
- Commissioner Romanoff made a motion to approve the minutes of August 8, 2019. The motion was seconded by Commissioner Turkos and approved unanimously.

### AGENDA ITEM: BRIAN TIJAN

[6:11] The Commission and Mr. Brian Tijan discussed the Planning Commission vacancy. The Commission will vote to recommend Mr. Tijan to fill the vacancy at the next regularly scheduled meeting – September 12, 2019.

**AGENDA ITEM: UPDATES REGARDING ACTIONS ITEMS**

[6:23] The Planning Commission and Staff Member Strniste reviewed the action items that were assigned at the end of the previous Planning Commission meeting (which can be found at the end of the August 8, 2019 minutes) and provided updates about each task assigned.

**AGENDA ITEM: 2019/2020 MUNICIPAL PLANNING GRANT APPLICATION**

[6:24] An update about the municipal planning grant application was provided. Commissioner Romanoff discussed the data used while Staff Member Strniste informed the Commission about the scope and budgeting outreach he performed. Commissioners should make comments about the grant application by August 28, 2019 and send them to Staff Member Strniste.

[6:33] Unrelated to the planning grant, but rather the action items, Commissioner Wilmot provided an update about her conversation she had with Jens Hilke about natural resource planning and whether to pair up with adjacent Towns for a regional map. Discussion ensued about the collaborative effort between the Planning Commission and Conservation Commission pertaining to anticipated natural resources map.

**AGENDA ITEM: 2020 TOWN PLAN – REVIEW OF NATURAL RESOURCES GOALS, POLICIES & STRATEGIES**

[6:44] Commission Stori informed the Commission about the design review research she found relating to construction on steep slopes. The Commission reviewed the draft goals, policies and strategies submitted by Commissioner Edson to review. The review was partially completed and left for the next meeting.

**AGENDA ITEM: OVERVIEW OF THE EVENING’S ACTION ITEMS**

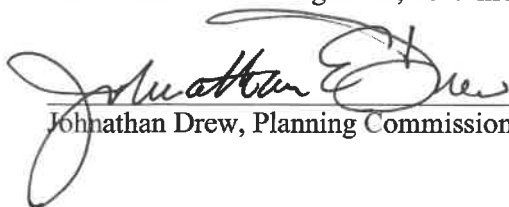
[7:50] Commissioner Lamphere made a motion to adjourn. The motion was seconded by Commissioner Wilmot and approved unanimously.

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Respectfully Submitted By:

Andrew Strniste, Planning Director

The minutes of the August 22, 2019 meeting were accepted this 12 day of SEPTEMBER, 2019.

  
Johnathan Drew, Planning Commission Chair